## APPENDIX 1

## The Wirral VCFS Placement Timeline

Proposed timeline for round one Voluntary Community and of a rolling programme
01 May 2012 STAGE 1 Faith Sector Organisations are invited to engage in the **NEET Placement** Programme VCFS Organisations are invited to forward expression of interest to offer placement By 01 June 2012 STAGE 2 opportunity Eligibility Check carried out STAGE 3 By 15 June 2012 Eligibility Criteria Met Eligibility Criteria Not Met By 20 June 2012 Organisation contacted to STAGE 4 Contact made with VCFS By 20 June 2012 Organisation and Application Pack distributed Application Forms Completed and Returned for consideration STAGE 5 01 July 2012 by the panel Panel checking of applications.
Employers notified. H&S,
safeguarding check completed SLA's
signed and paperwork set up STAGE 6 By 15 July 2012 STAGE 7 Placement opportunity is By 24th July 2009 advertised and young people Shortlist of suitable candidates By 14th August 2012 identified for each employer STAGE 8 By 28th August 2012 Candidate selection process Successful Candidate STAGE 9 By 4th September 2012 starts with Employer